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AS/kl

Wednesday 2nd September 2020

Dear Parent/Carer,

Please see the attached documents. These will show you the following:

- The timings of the school day for all year groups for September;
- The locations of the tutor groups for September, which are the places students should go on the first day of term (with the exception of Y12 who will go to the Sixth Form building). Please note that, for Health and Safety reasons, we have swapped the locations of Y9 and Y10, so that Y9 will now be in Languages and the Learning Resources Centre and Y10 will now be in Maths.

Please note that those students who are coming in on school buses can access the site when they arrive. They should go straight to their year group building, and will then be admitted to their tutor rooms at 8.55am. Those students going home on buses will depart as soon as the buses are ready to do so. We have asked all the transport companies involved to arrange for the buses to get to us as close as possible to the end of day times, and they have agreed to be as flexible as they can. We should be able to confirm departure times for each bus over the next few days. Parents and carers should contact their transport provider to check on the provider's rules about the use of face coverings.

Finally, I would like to remind all families to ensure that any students who are exhibiting symptoms of COVID-19 are kept off school until a negative test result can be obtained or they have completed the 10-day isolation period. The key symptoms to look out for are as follows:

- a new continuous cough
- a high temperature
- a loss of, or change in, your normal sense of taste or smell (anosmia).

Please use this [link](#) for further information about responding to symptoms, if required.

Please consult the school website or contact us if you have any concerns or questions about the start of term.

Yours sincerely,

Dr Andy Sievewright,
Headteacher

Encs. Attachments