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Parent/Carer of «First_name» «Last_name»
«Address1»
«Address2»
«Address3»
«Address4»
«Address5»

July 2020

Dear Parent/Carer

I am writing to confirm details of your child's form group for September. I am sorry that it was not produced through the normal face-to-face process of the New Intake Day but, as I am sure you can understand, the cancellation of that day was the safest option for all concerned.

Some parents have asked why students could not tour the school in 'bubbles' and meet their tutors too. Unfortunately, as a school, we are still only open to Years 10, 12 and Key Workers, much of the site is closed. Teachers who are on site are busy supervising and teaching these students and providing distance learning for their other classes. Logistically too, it has therefore not been possible to arrange meetings with these teachers, indeed some of the Form Tutors are new to the school and have not started work here yet.

The creation of Form Groups has been particularly challenging and a much more lengthy process this year. Getting information online has helped this but it has meant that, sadly, we have not had a chance to meet with parents/carers and students to discuss worries and concerns. Again, this part of the process was forestalled by the restrictions around lockdown. Please do note that we have tried as hard as we possibly could to follow grouping guidance from primary schools but it has been an incredibly complex process.

However, we do understand that you may have questions and concerns. Some parents have already contacted us to ask for information. We have put the New Intake printed materials on the school website under the 'Transition' section of the Latest Updates. We do recognise that not all of your questions may be answered by these documents. If you would like to contact myself or the Year 7 Team about anything directly, please use the following email address:

newyear7helpdesk@farlingaye.suffolk.sch.uk

The Year 7 Team comprises of Mr Macdonald (Head of Year 7), and Assistant Heads of Year Miss Mardle, and Miss Messer. Please see their pictures below. They are intending to visit primary schools by the end of term. However, Mr Macdonald has also written a letter to all students (included here) and set tasks for them to send to school or bring with them in September.

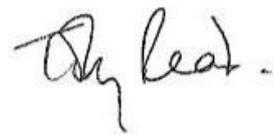
In September, we will begin the term slightly differently to normal. We will be running induction sessions for New Year 7 on their first morning as they arrive in their new Form Groups. This will be to help students settle and begin the process of getting to know one another. All of the new Year 7 groups will have their Form Rooms in the Humanities block for the first few weeks of term, and staff will be on hand on the first day, to guide students to where they need to go (a map has also been enclosed with this letter). We also intend to have a New Intake Evening, where parents can meet tutors, early on in the term. This is, of course, subject to any Government guidance that might be applicable at the time.

Year 7 Form Group details:

Child's name: «First_name» «Last_name»
Form Group: «Reg»
Form Tutor: «Form_Tutor»
Starting Form Room: «Starting_room»

Please note that Dr.Sievwright, the Headteacher, will write to all parents and carers to confirm the details of the way school will be organised in September. We look forward to seeing all students then and hope that we can help them to settle in to life at Farlingaye quickly.

Kind regards



Mr T Read
Assistant Headteacher
Lower School Co-ordinator



Mr Read



Mr MacDonald



Miss Mardle



Miss Messer