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24th November 2022

Dear Parent/Carer

University of East Anglia Visit.

The Sixth Form team continue to be impressed by the way that all our Y12 students have settled into their A Level studies. We have a large number of students who are actively participating in wider opportunities within our school community and a number starting to seek relevant opportunities linked to potential future career paths.

I am delighted to announce that, in preparation for next steps post-Sixth Form and important decisions that students will begin to take this academic year, I have organised a visit to the University of East Anglia (UEA) in Norwich on **Thursday 15th of December**. The trip will take place during school hours. It is important that students arrive at the **bus park for 8.55am** the coaches will leave promptly. Students will arrive back to school via the **bus park at 3.25pm**. Please note students will need to bring a packed lunch and drink with them.

The day will allow all students to take a look at a university setting, have a campus tour, receive a talk on how to apply to university and the process of writing a personal statement, alongside the opportunity to talk to current students about attending university. I am aware that transition to university may not be the route for all students and there are other excellent options for progression available. However, the visit to UEA is a fantastic opportunity to fully investigate this post-18 route and we will continue to do this alongside our Apprenticeship support as we continue to move through this, and next, academic year.

All students are expected to take part in the day as lessons will be suspended. In order to cover the costs of this trip, we would ask for a voluntary contribution of £7.00. No child will be excluded through inability to pay. However, we regret that if contributions do not match the cost of the activity, it will not take place. Voluntary payment can be made on ParentPay, so there will be no cash/cheque option. Please complete the relevant section on ParentPay regardless of voluntary contribution to give consent for your child to attend. If your child is eligible for the Sixth Form Bursary and you are interested in accessing this, please do contact me. **This trip will go live on ParentPay on Friday 25th November and close Monday 12th December.**

As parents/carers you need to be aware that, as with all school trips, there is an element of risk. Staff will be liable in the event of any accident only if they have failed to take reasonable care in the protection of your child during the trip. On this particular trip we shall be travelling by coach and therefore students will need to be wearing seatbelts at all times. You should be aware, that it is school policy that participation in a trip will be dependent on staff feeling confident that your child will behave appropriately. In particular, poor behaviour between now and the date of the trip is likely to result in your child being withdrawn from the trip. The decision of the Headteacher on this matter is final.

The supervising staff will take a paper copy of the students' home contact details with them for use in an emergency. This copy of the data will be destroyed via the school's confidential waste procedures.

If you have any further queries or concerns about this trip, please do not hesitate in contacting me.

Yours sincerely,

Mrs Johnson
Head of Year 12