

FMS Record Name (Office Use):	YY/YY
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Bursary Fund - Additional Requests

If you do not complete ALL the information requested your application will be subject to delay.

Please complete ALL sections on this form using CAPITAL letters.

A copy of the Bursary Policy is available on the Farlingaye High School Sixth Form section of the website.

SECTION 1 - STUDENT DETAILS

First Name:		Surname:	
Address:		Home Telephone	
		Mobile Number	
Post Code:			
Email Address (for remittances)			

SECTION 2 - COSTS YOU WOULD LIKE HELP WITH

Please remember to attach the evidence to support your application i.e. receipts/departmental letters.

Costs Covered	Application For ✓ / ✗	Cost	Evidence Attached ✓ / ✗
Travel/Transport Costs: If your application is successful, reimbursement will be made termly on receipt of proof of purchase each term. When applying for travel expenses to attend university interviews and open days please provide full written details together with costs clearly identified. Proof of purchase will be required. Petrol claims will be paid at a maximum of 40 miles each day at a rate of 25 pence per mile.	<input type="checkbox"/> Petrol <input type="checkbox"/> Bus Other...		
Field Trips and Day Visits: Please provide full details of the field trip/day visit and the name of the member of staff organising the event together with the cost. Please note: We may expect you to make a contribution.			
Resit Exam Fees: Please provide a written letter of agreement from the relevant subject staff.			
UCAS Application: Please note that this will be at the discretion of the Director of Sixth Form.			
Books/Materials/Equipment: Please provide a list of items required together with receipts.			

SECTION 5 - STUDENT AND PARENT/CARER DECLARATION – Student and Parent/Carer signatures.

I can confirm that my bank details have not changed since completing my primary application

New Bank Details: _____

Pay Direct to Farlingaye High School - Subject/Dept: _____

I/We confirm that our circumstances/details have not changed since our initial application and that the information provided on the Primary Application has not changed.

I/We understand that if false information is provided we will have to repay any money given.

Student signature: _____ Date: _____

Parent/Carer signature: _____ Date: _____

OFFICE USE ONLY

SECTION 6 - SCHOOL DECLARATION

Term	Amount	Description e.g. Geog. trip	Proof (✓)	Finance

Attendance level(circle) :	< 85%	> 85%
Comment:		

Signed: _____ Head of Sixth Form Date: _____

Signed: _____ Finance Department Date: _____

Reimburse Student

Pay Dept. Direct

Date BACS payment processed: _____