

28th September 2023

Dear Parent/Carer,

RE: Upgrade of School Canteen Biometric Fingerprinting System

Due to an upgrade in the current biometric fingerprinting system in the school canteen, I am writing to inform you that on **Wednesday 4th October 2023** all students with parental/carer permission to have biometric fingerprinting taken in school will be required to have their thumbprint re-scanned.

From a parental perspective, there will be no change to the way in which parents/carers top-up meal/snack funds via ParentPay, everything will look the same.

Teaching staff will escort classes to the dining hall during the day to ensure that all students have their thumbprints re-scanned.

If your child is absent on Wednesday 4th October, there will be another opportunity and if they haven't had their thumbprint scanned they will still be able to purchase lunch.

If you have any questions or concerns about the above, please do not hesitate to contact me.

Yours sincerely

Miss E Colton
Deputy Headteacher