

16<sup>th</sup> November 2023

Dear Parents/ Carers,

**RE: Catering spending**

As so many of you are new to the school I thought it wise to send some information regarding the school catering offer. As you may be aware, the schools catering service is delivered by an external company called Caterlink, who we work closely with to follow expected guidelines for school food and to meet the statutory expectations of a reasonably priced daily Meal Deal offer.

Students have a capped spending of £5.00 per day. This is to ensure that their spending is managed and that parents/carers are not suddenly surprised at high spending which cannot be afforded. The lunchtime Meal Deal is the most reasonable food offer and is always priced at £2.40. This includes a hot meal and either a desert or a bottle of water. Break time snacks vary in price, but some items are up to £1.90. Drinks are also varied in price from 80p to £1.50. Obviously if students spend heavily on these items at break time, they may not have sufficient funds to buy a meal at lunchtime.

Catering accounts are enabled to go into debt of £5 only. Once a student's account is this amount in deficit they will not be able to purchase anything further until the debit has been cleared and the account has funds in. At the start of each month we will contact the families of those students whose account is overspent by £5 or more, asking you to clear this but it is likely that students will have communicated this to you already, having been advised by the Catering Team that they cannot purchase anything.

I hope this clarifies things somewhat. If you have any further questions please do not hesitate to contact me about this or any other matter.

Yours sincerely

**Mr P Smith**  
Headteacher