

Ransom Road  
Woodbridge  
Suffolk  
IP12 4JX

Telephone: 01394 385720  
mail@farlingaye.suffolk.sch.uk  
[www.farlingaye.suffolk.sch.uk](http://www.farlingaye.suffolk.sch.uk)

2<sup>nd</sup> December 2022

Dear Parent/Carer,

### **Election of Parent Governor for Farlingaye High School**

Following the recent change in the status of one of our Parent Governors, Jeremy Steventon-Barnes, who has now become a Co-opted Governor, we have a vacancy for a new Parent Governor to serve on the Local Governing Body (LGB) for Farlingaye. Since Farlingaye formed the East Anglian Schools Trust with Kesgrave High School and Bungay High School in September 2019, the overall responsibilities for all Trust schools have passed to the EAST Trust Board. However, most of the usual business of school governance is delegated back to the LGB of each school.

Parent Governors are elected by and from the parents of children currently attending our school. They normally serve a four-year term of office and bring a very important and valued perspective to the work of the governing board. A Parent Governor elected now will hold office until 2025 and, like other Governors, will be eligible for re-election. I am therefore writing to give you details of the arrangements for **nominations and voting for a new Parent Governor**.

Being a Governor is both fascinating and challenging. The governing board has a vital role to play in making sure every child receives the best possible education. This is achieved by ensuring that governors have the necessary skills, commitment and personal qualities to contribute to the effective governance and success of the school. The capacity and willingness to learn, and the ability to work as part of a team will be crucial. You, or someone you nominate, may have skills in Leadership, Education, HR, Communications or Premises Management and be willing to share that expertise on our Governing Board.

There is an induction programme for new Governors and access to an experienced governor as a mentor to help you find your feet. We hold a training morning in school once a year and there is a training programme run by Suffolk County Council which you can opt into. It is expected that Governors will make use of the various training opportunities available to them and play a full part in the work of the Governing Board.

If you are interested in this opportunity, or know someone who is willing to stand, please find enclosed a nomination form for election as a Parent Governor. It is necessary for a Parent Governor to have a child at the school at the time they are elected. Certain people are disqualified from being Governors. More information on this is shown on the reverse of this letter. If you would like more details about what is involved please contact The Trust's Governance Professional, Louise Turner, by email at lturner@eastanglianschoolstrust.co.uk .

There is space on the nomination form for a statement of **not more than 200 words** by the person nominated in which they can give such details as they wish about themselves and their views. This statement will be included on the voting paper. **The closing date for receipt of nominations is 12 noon on 6<sup>th</sup> January 2022.** After that date, if there are more nominations than vacancies, a ballot will be held and you will be sent a ballot paper.

Yours sincerely,

Andy Sievewright  
Headteacher

## Farlingaye High School School Governors' Disqualifications

---

- No person shall be qualified to be a Governor unless s/he is aged 18 or over at the date of his / her election or appointment. No current pupil of the Academy shall be a Governor.
- A Governor shall cease to hold office if s/he becomes incapable by reason of mental disorder, illness or injury of managing or administering his / her own affairs.
- A Governor shall cease to hold office if s/he is absent without the permission of the Governors from all their meetings held within a period of six months and the Governors resolve that his office be vacated.
- A person shall be disqualified from holding or continuing to hold office as a Governor if:
  - His / her estate has been sequestrated and the sequestration has not been discharged, annulled or reduced; or
  - s/he is the subject of a bankruptcy restrictions order or an interim order.
- A person shall be disqualified from holding or continuing to hold office as a Governor at any time when s/he is subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986 or to an order made under section 429(2) (b) of the Insolvency Act 1986 (failure to pay under county court administration order).
- A Governor shall cease to hold office if s/he ceases to be a Governor by virtue of any provision in the Companies Act 2006 or is disqualified from acting as a trustee by virtue of section 72 of the Charities Act 1993 (or any statutory re-enactment or modification of that provision).
- A person shall be disqualified from holding or continuing to hold office as a Governor if s/he has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which s/he was responsible or to which s/he was privy, or which s/he by his/her conduct contributed to or facilitated.
- A person shall be disqualified from holding or from continuing to hold office as a Governor at any time when s/he is:
  - included in the list kept by the Secretary of State under section 1 of the Protection of Children Act 1999; or
  - disqualified from working with children in accordance with Section 35 of the Criminal Justice and Court Services Act 2000; or
  - barred from regulated activity relating to children (within the meaning of section 3(2) of the Safeguarding Vulnerable Groups Act 2006).
- A person shall be disqualified from holding or continuing to hold office as a Governor if s/he is a person in respect of whom a direction has been made under section 142 of the Education Act 2002 or is subject to any prohibition or restriction which takes effect as if contained in such a direction.
- A person shall be disqualified from holding or continuing to hold office as a Governor where s/he has, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 72 of the Charities Act 1993.
- After the Academy has opened, a person shall be disqualified from holding or continuing to hold office as a Governor if s/he has not provided to the chairman of the Governors a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997. In the event that the certificate discloses any information which would in the opinion of either the chairman or the Principal confirm their unsuitability to work with children that person shall be disqualified. If a dispute arises as to whether a person shall be disqualified, a referral shall be made to the Secretary of State to determine the matter. The determination of the Secretary of State shall be final.
- Where, by virtue of these Articles a person becomes disqualified from holding, or continuing to hold office as a Governor and s/he is, or is proposed, to become such a Governor, s/he shall upon becoming so disqualified give written notice of that fact to the Secretary.