

8th December 2025

Dear Parent/Carer,

German Exchange 2025- 2026

German Exchange students in Woodbridge: 16th June – 23rd June 2026

British visit to Würzburg: 7th 14th July 2026

It gives me great pleasure to offer your child the opportunity to participate in our German Exchange programme 2025-2026. Our trips to Germany and visits from our German friends and colleagues in the past have been a great success. This is an excellent opportunity for your child to stay in a German family, improve their German, to get to know Würzburg (an extremely beautiful part of Germany) and, above all, make new friends. We find that a week's stay in Germany greatly boosts students' confidence, especially in oral and listening skills. For this reason, it is a great opportunity particularly for those wishing to take German for GCSE and strongly recommended for those in Year 12.

Our German friends and colleagues will be coming to visit us between the **16th – 23rd June 2026** and we will be travelling by plane to Germany on the **7th July**, where our students will be staying with their partners, and returning on the **14th July 2026**. Please note that this takes up the first two days of Activities Week but your child will still be able to participate in any two-day activities which take place on the 15th and 16th July. During our stay we will be doing a number of interesting and exciting activities during the week and at the weekend your child will be entertained by their host family. I estimate the total cost of the trip to be around £590 (to be paid in instalments), although this may change slightly.

If you would like your child to take part in the exchange, please could you fill in the "Participant's Details Form" together with any other details your child would like to give about themselves, for example, other interests or any special needs as well as a recent photo. This helps us find the most suitable partner for your child. **It is vital that you give your son's / daughter's FULL NAME AS IT APPEARS ON THEIR PASSPORT on the form.**

I would be grateful if I could have forms returned by **16th January**. Although places on the exchange are allocated on a first-come-first-served basis, priority will be given to those in Year 10 and 12 and places are limited to 40 between Farlingaye and Kesgrave. If your child is unsuccessful, they will be given a place on the reserve list and if they are still unsuccessful, they will have automatic priority in Year 10, if they choose German as a GCSE subject. Once places have been allocated, I will send out another e-mail about payment, the first of which will be a deposit of £160.

Please note that the school reserves the right to withdraw students from the trip if we are aware of any behaviour or safeguarding concerns. Please be aware that a place on the trip is granted subject to satisfactory DBS on all adults living in the host house.

There will be a parents' information evenings prior to both visits. Please do not hesitate to contact me if you have any queries.

Yours sincerely,

Mr A Craig
Head of Languages

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