

Ransom Road  
Woodbridge  
Suffolk  
IP12 4JX

Telephone: 01394 385720  
mail@farlingaye.suffolk.sch.uk  
[www.farlingaye.suffolk.sch.uk](http://www.farlingaye.suffolk.sch.uk)

14<sup>th</sup> November 2022

Dear Parent/Carer,

### Re: Government Pupil Premium Funding Eligibility

Following the letter at the start of this academic year from Dr Sievwright outlining support for families through the cost-of living-crisis, please find below an eligibility criteria and information for families to check. We understand circumstances may change and wanted to share the information with all families. If eligible, families can apply for the government pupil premium funding to provide extra support in school but also free school meals. This will enable further support in terms of a daily allowance for school lunches, but also for support and resources for students and families eligible within school. This information is completely confidential and the link below will take you to the Suffolk CC website page where you can find further details and apply.

<https://www.suffolk.gov.uk/children-families-and-learning/schools/school-meals-uniforms-and-trips/apply-for-free-school-meals/> - there is a green button half way down the page to click if you want to apply.

If you are already in receipt of free school meals and have any questions, please do let me know at [jlampard@farlingaye.suffolk.sch.uk](mailto:jlampard@farlingaye.suffolk.sch.uk)

### Are you Eligible?

Your child will get free school meals if you receive any of the following:

- Income Support
- Income-based Job Seeker's Allowance
- Income-related Employment and Support Allowance
- Guarantee element of State Pension Credit
- Child Tax Credit but **no element of Working Tax Credit** and have an annual income (as assessed by HM Revenues & Customs) that does not exceed £16,190
- If you are supported under Part VI of the Immigration and Asylum Act 1999
- Working Tax Credit during the four-week period immediately after your employment finishes or after you start to work fewer hours per week
- Universal Credit (provided you have an annual net earned income of no more than £7,400 (£616.67 per month), as assessed by earnings from up to three of your most recent assessment periods).

To check if your child is eligible, apply online for an immediate response or call 0345 606 6067 for advice.

## **What Happens after I Apply?**

If your application is successful:

- you will get an immediate online response (on-screen), and a confirmation message will be sent to your Citizens' Portal account
- we will contact the school directly to confirm that your child is eligible for free meals and when this will start.

If your application is unsuccessful:

- you will get an immediate online response (on-screen), and a confirmation message will be sent to your Citizens' Portal account
- if required, you may have to submit proof of household earnings
- if you are new to Universal Credits, we may have to keep checking your eligibility for up to six weeks
- we will contact the school directly to confirm that your child is not eligible for free meals
- if you are not on a regular income, we may need to assess your income over a 12-week period to establish eligibility
- we are unable to backdate any claims.

If you are already in receipt of free school meals and have any questions, please do let me know at [jlampard@farlingaye.suffolk.sch.uk](mailto:jlampard@farlingaye.suffolk.sch.uk)

Yours sincerely

**Mr J Lampard**  
**Assistant Headteacher**  
**Farlingaye High School**

