

4<sup>th</sup> December 2023

Dear Parent/ Carer,

**RE: Student Christmas Lunch**

As part of our festive offering, the canteen will once again be offering its fabulous Christmas lunch on the following dates:

**Years 7, 8 & 9:** Tuesday 12th December

**Years 10, 11, 12 & 13:** Thursday 14th December

Please see the attached menu. The cost of the lunch is £3.40. This will be the only meal available on these days, however there will be Grab & Go items available from the Snack Shack.

In order to assist with this, and ensure ordering for the days is correct, we will need to receive payment in advance. A payment item has been set up on Parent Pay. Payments need to be made before 1pm on Friday 8th December, in order for the canteen to plan ahead.

If your child is in receipt of Free School Meals, they are entitled to a Christmas lunch on their relevant day and a “grab and go” lunch will be on offer from the snack shack on the “other” day when their year group is not in the canteen. For students in receipt of Free School Meals, no payment needs to be made but you will receive a **separate email** asking you to express interest in the lunch.

Yours sincerely

**Mr P Smith**  
Headteacher