

Friday 8<sup>th</sup> September

Dear Parent/Carer,

**RE: Year 9 return to school**

I hope that you and your families had a wonderful summer break.

As you can imagine, we have had a really busy start to the school term! I am writing to you ahead of the return of Year 9 students to school on Monday and wanted to introduce the staff who will be working with students in a pastoral role.

Assisting me in the smooth running of the year group as the Year 9 Assistant Year Learning Co-ordinators are Miss Maddams and Mr Parr. We also have a change in a number of tutors. Please see the table below to confirm the tutors and tutor group rooms which students will need to be aware of for Monday morning:

<b>Tutor group:</b>	<b>Tutor/s:</b>	<b>Tutor room:</b>
9F	Mr Hawtin	T7
9A	Mr Keane/ Miss Thurlow/ Mr Fitch	A10
9R	Mr Collins	E9
9L	Mr Trett/ Ms Hoy	M10
9I	Mr Moore	SF1
9N	Mr Rowe	E6
9G	Mr Gemmell/ Mr Fitch/ Miss Thurlow	M7
9Y	Miss Thraves	E5
9E	Mrs Berrisford/ Mrs Mason	SF3
9H	Miss Kerridge	E1
9S	Mrs Killeen	E7

I would also like to take this opportunity to reiterate the new gate-to-gate phone policy. Students must make sure that as soon as they enter the school site, their phones are switched off and in their bags. Any phones that are seen will be confiscated by staff and kept in reception until the end of the school day. Please can I also reiterate that it is important that all students return to school with a school bag. Due to the fact that a number of classrooms are being shared by several members of staff, students are likely to be asked to carry their exercise books with them to and from school. I am very much looking forward to a fantastic year ahead.

If you have any questions or concerns, please do not hesitate to get in touch.

Yours faithfully

**Miss Ring**  
Head of Year 9